

Past President

1. **Purpose:** Serves in an advisory capacity to the President and serves as the chair of the Nominating Committee.
2. **Term of Office:** One year.
3. **Voting Status:** Ex-officio member.
4. **Major Duties/Responsibilities:**
 - A. Attends four Executive Board meetings and the Annual Business meeting.
 - B. Chairs the Nominating Committee and presents written and verbal reports on the Committee's activities at Executive Board meetings.
 - C. Manages the nomination and appointment of Fellows and the election of Board officers for the year, with the assistance of the Nominating Committee.
 - D. Reports on election results at the Annual Business Meeting and announces the appointment of new Fellows at the Annual Meeting.
 - E. Forwards to the SGA Archivist any non-current files and turns over the current files to the incoming Past-President.
5. **Approved by the Executive Board: October 12, 2010**